

Central Intelligence Agency



Washington, D.C. 20505

OCA FILE

Rep. McHugh
DCI

5 APR 1988 OCA 88-0920

The Honorable Matthew F. McHugh
House of Representatives
Washington, D.C. 20515

Dear Mr. McHugh:

Thank you for your kind invitation to your annual Business Day and the chance to meet with business and community leaders from New York. As you are well aware, I welcome the opportunity to meet with individuals outside the policy community--both to exchange views and make clear the important role of the Central Intelligence Agency in assisting policymakers.

Since assuming my position as Director of the Central Intelligence Agency, my demanding schedule has not allowed me the time to attend all the worthwhile gatherings to which I am invited. Unfortunately, I am already committed for the period in which your meetings will occur. I regret that I must decline your thoughtful invitation.

Sincerely yours,

/s/ William H. Webster

William H. Webster
Director of Central Intelligence

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Mr. William H. Webster
Director-Designate
Central Intelligence Agency
Washington, D.C. 20505

Dear Mr. Webster:

I am pleased to invite you to attend our fifth annual Business Day in Washington. As you may recall from our earlier sessions, this is an occasion when business and community leaders such as you have an opportunity to meet with some of our nation's key policy makers. Our program, which is arranged in cooperation with our local Chambers of Commerce, will open again this year with a welcoming cocktail reception at 5:00 p.m. on Monday evening, April 25, to be followed by our substantive meetings the next day, April 26. As in the past, I will invite all members of the New York Congressional delegation to join us at the reception, so that you will have a good chance to mix with them informally.

I have begun to line up a number of interesting people for our Tuesday sessions. I have not yet received their acceptances, but I did want to alert you well in advance and I will send along a complete list of speakers as we get closer to the event. All of our speakers will be available for your questions and comments after their formal remarks.

The program on Tuesday will begin with a continental breakfast, will include lunch, and will conclude at about 3:00 p.m. All of our meetings, as well as the Monday evening reception, will be held in the House Office Buildings, which are conveniently located near the Capitol and your hotel. This year we will be using a new hotel, The Phoenix Park. The Holiday Inn could not accommodate us. Although the hotel we have chosen is a little more expensive, I am confident you will be pleased with the accommodations. As in the past, a block of rooms has been set aside. The Phoenix Park is located at 520 North Capitol Street, NW in Washington. We were able to obtain reduced rates of \$99 for a single room and \$119 for a double. The deadline for reservations is April 14. To make your reservation, please call The Phoenix Park Hotel at (202) 638-6900 and identify yourself as a member of Congressman McHugh's Business Day Group.

The registration fee for all other related expenses in Washington is \$75. Please make your check payable to Congressman McHugh's Business Day account and mail to 2335 Rayburn HOB, Washington, DC 20515. The final date for receipt of your registration fee is April 18. Because of commitments to our caterer, no refunds can be made after April 21.

I hope that you can join us for what I know will be another interesting program.

Sincerely,



Matthew F. McHugh

MFM:jc



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Congress of the United States
House of Representatives
Washington, DC 20515

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